

Institutional Factsheet of the University of Opole

1. Institutional Information

1.1. Institutional details

Name of the institution	UNIVERSITY OF OPOLE
Postal address:	Pl. Kopernika 11a, 45-040 Opole, POLAND
Erasmus Code	PL OPOLE01
EUC	51412
PIC number	996872396
OID number	E 10191448
SCHAC code	uni.opole.pl
Institution website	www.uni.opole.pl , https://hello.uni.opole.pl/ , http://forthem.uni.opole.pl/en/
Online course catalogue	https://usosweb.uni.opole.pl/kontroler.php?action=katalog2/przedmioty/szukajPrzedmiotu&cp_showDescriptions=0&cp_showGroupsColumn=0&cp_cdydsDisplayLevel=2&f_tykoWRejestracji=0&f_obcojeZyczne=1&method=faculty_groups&kierujNaPlanyGrupy=0&jed_org_kod=00000000&grupaKod=0000-DWZ&tab1b3f_offset=0&tab1b3f_limit=500&tab1b3f_order=5a&tab8dc1_offset=0&tab8dc1_limit=500&tab8dc1_order=5d&tab171f_offset=0&tab171f_limit=500&tab171f_order=4a1a&tab23c6_offset=0&tab23c6_limit=500&tab23c6_order=5a2a1a&tab1412_offset=0&tab1412_limit=500&tab1412_order=4a

1.2. Main contacts

Contact person	Mr. Jarosław Kubiak
Responsibility	Head of the Office for Research and Project Management
Contact details	Phone: +48 77 4527255 Email: jaroslaw.kubiak@uni.opole.pl

Contact person	Ms. Karolina Młotek
Responsibility	Institutional Erasmus+ Coordinator, Coordinator of International Mobility Team
Contact details	Phone: +48 77 4527351 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Karolina Młotek
Responsibility	Contact person for FORTHEM Alliance: http://forthem.uni.opole.pl/en/
Contact details	Phone: +48 77 4527351 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Paulina Panic
Responsibility	Contact person for International Cooperation, agreements on cooperation and FORTHEM Alliance: http://forthem.uni.opole.pl/en/
Contact details	Phone: +48 77 4527353 Email: paulina.panic@uni.opole.pl forthem@uni.opole.pl ,

Contact person	Ms. Daria Gogol
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Responsibility	Erasmus+ KA131: Contact person for outgoing students SMS/SMT, KA171: outgoing students SMS
Contact details	Phone: +48 77 4527353 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Dominika Gamroth
Responsibility	Erasmus+ KA131: Contact person for outgoing students SMS/SMT, KA171: outgoing students SMS
Contact details	Phone: +48 77 4527353 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Martyna Sikora
Responsibility	Erasmus+ KA131
Contact details	Phone : +48 77 4527352 Email: erasmus@uni.opole.pl

Contact person	Ms. Sofiiia Struchkova
Responsibility	Erasmus+ KA131 and KA171: Contact person for incoming students SMS/SMT and students within the international cooperation agreements
Contact details	Phone : +48 77 4527352 Email: erasmus@uni.opole.pl

Contact person	Ms. Magdalena Rudy
Responsibility	Erasmus+ KA131: Contact person for staff mobilities outgoing/incoming STA/STT, inter-institutional agreements (IIAs in EWP); KA171: Contact person for incoming staff mobilities STA/STT
Contact details	Phone: +48 77 4527352 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Wiktoria Staś
Responsibility	Erasmus+ KA131: Contact person for outgoing staff STA/STT, KA171: outgoing staff mobilities STA/STT
Contact details	Phone: +48 77 4527352 Email: erasmus@uni.opole.pl ,

Contact person	Ms. Halina Palmer-Piestrak, MA – maternity leave
Responsibility	Erasmus+ KA171: International Credit Mobility
Contact details	Phone: Email:

Contact person	Mr. Mohammad Murtaza Kohistani
Responsibility	Contact person for incoming students SMS/SMT – health leave
Contact details	Phone: Email:

1.3. Erasmus+ Departmental Coordinators:

<https://hello.uni.opole.pl/wp-content/uploads/2023/11/Lista-Koordynatorow-Erasmus-na-strone-20-21-updated-n.pdf>

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies (SMS)	0230 (English/French/German/Italian)	English/French/German/Italian	B2
	0910, 0913, 0915	health, nursing and midwifery, dietetics, physiotherapy and rehabilitation	B2 - proof of English proficiency language (language certificate or other document of English language skills)
	other subject areas	Polish, English (limited courses)	B1 in English - proof of English proficiency language (language certificate or other document of English language skills)
Staff mobility (STA)	0230 (English/French/German studies)	English/French/German/Italian	C1 is recommended
	other subject areas	Polish, English (limited courses)	B2 in English recommended

Additional requirements/information

SMS: Students will receive a Newsletter with the instructions and link to the Online Registration System (IRK). They need to upload the required documentation there (among others Application for Accommodation - for those willing to stay in UO dormitories). Documents should be uploaded before the deadline (for the fall term – 15th June; for the spring term – 15th November).

The students are guided by Departmental Coordinators for didactic issues as well as by the Office for Research and Project Management/International Mobility for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

STA/STT:

In order to complete STA/STT mobilities, a letter of invitation – issued by UO contact person is required. The teaching programme should be discussed and prearranged with the particular Erasmus+ Departmental Coordinator.

University of Opole has the infrastructure to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability we would strongly advise timely notification in order for our Office for Research and Project Management/International Mobility to inform the student/staff. Applicants with special needs will be contacted before the final approval. Final decision depends on extra services/ facilities available.

Office for People with Disabilities: <http://bon.uni.opole.pl/foreign-students/>

The University of Opole provides support of Rector's Plenipotentiary for Equal Treatment: <http://rownosc.uni.opole.pl/> and <http://hello.uni.opole.pl/plenipotentiary-for-equal-treatment/>

Calendar

2.1.1. Nomination/Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	Nominations: May 15 th Applications: June 15 th
Spring term	Nominations: October 15 th

Decision Response

University of Opole will send decision within 4-5 weeks.

2.1.2. Academic Calendar

Fall term: from 1st October till mid-February (including final exams)

Spring term: from mid-February till 30th June (including final exams)

2.1.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

2.1.4. Termination of Agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information**3.1. Grading system**

<u>Evaluation</u>	<u>Grade point</u>	<u>Letter grade</u>
Excellent	5	A
Very good	4,5	B
Good	4	C
Acceptable	3,5	D
Satisfactory	3	E
Fail	2	F

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact	Office for Research and Project Management/International Mobility Team
Contact details	Phone: +48774527353 Email: erasmus@uni.opole.pl
Website	https://hello.uni.opole.pl/

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact	Office for Research and Project Management/International Mobility Team
Contact details	Phone: +48774527353 Email: erasmus@uni.opole.pl
Website	https://hello.uni.opole.pl/

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact	Office for Research and Project Management/International Mobility Team
Contact details	Phone: +48774527353 erasmus@uni.opole.pl
Website	https://hello.uni.opole.pl/accommodation/ , http://www.kampus.uni.opole.pl

University of Opole is a proud member of **Forthem Alliance**: <https://www.forthem-alliance.eu/>, <http://forthem.uni.opole.pl/en/>